|  | Sunday Dec 25th. (National Holiday) | Monday Dec 26th (Observed Holiday) | Tuesday Dec 27th | Wednesday Dec 28th | Thursday Dec 29th | Friday Dec 30th | Saturday Dec 30th |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Employee 1 |  |  | Worked | Worked | Worked | Worked |  | 40 hours $=$ Regular. 10 hours $=$ Holiday or employee would be given a day off during the week and have 30 Regular and 10 Holiday |
| Employee 2 |  | Off | Worked | Worked | Worked |  |  | 30 hours = Regular. 10 hours = Holiday |
| Employee 3 | Off | Off |  | Worked | Worked |  |  | 20 hours = Regular 20 hours = Holiday |
| Employee 4 | Off | Worked |  |  | Worked | Worked |  | 20 hours $=$ Regular 20 hours $=$ Holiday 10 hours time and a half |
| Employee 5 | Worked | Worked |  |  | Worked | Worked |  | 20 hours $=\begin{array}{l}\text { Regular } \\ \text { hours }=\text { time and a half }\end{array} \quad 20$ hours $=$ Holiday $\quad 20$ |
| Employee 6 | Worked |  | Worked | Worked | Worked | Worked |  | 40 hours $=$ Regular 10 hours $=$ Holiday 10 hours = time and a half |
| Employee 7 | Worked | Worked | Worked | Worked | Worked | Worked |  | 40 hours = Regular 20 hours = Holiday 20 hours = time and a half |
| Employee 8 |  |  | PTO | PTO | PTO | PTO |  | 40 hours $=$ PTO.$\quad 10$ hours $=$ Holiday or could just use 30 hrs of PTO |
| Double-time-and-a-half= Holiday Pay plus time and a half strait rate of pay | Shaded boxes are normally scheduled days | 10 hour profile Employees |  |  |  |  |  |  |

